

TEMPLATE FOR REPORTING MISCONDUCT

Employees and collaborators who wish to report situations of unlawful conduct of which they have become aware may use this template.

It is recalled that the law protects all those who report misconduct. In particular:

- Sauro S.r.l. is obliged to set up systems to protect the confidentiality of the reporter's identity;

- The identity of the reporter must be protected in any context following the report. In disciplinary proceedings, the identity of the whistleblower may not be disclosed without his consent, unless its knowledge is absolutely essential for the defence of the accused;
- A whistleblower who believes he or she has been discriminated against at work because of the complaint may report the facts of discrimination.

For further details, see the procedure for the	e Management of Whistleblowing Communications on the
company website: https://www.sauro.net/.	

NAME AND SURNAME OF THE REPORTE ⁽¹⁾	
PROFESSIONAL QUALIFICATION OR POSITION ⁽¹⁾	
PLACE OF EMPLOYMENT ⁽¹⁾	
TEL/CELL ⁽¹⁾	
E-MAIL ⁽¹⁾	
DATE/PERIOD IN WHICH THE EVENT OCCURRED:	
PHYSICAL PLACE WHERE THE EVENT OCCURRED:	 External Pertinences Factory address Department Office Description of the event Area

(1) This field is not mandatory

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I CONSIDER THE ACTS OR OMISSIONS COMMITTED OR ATTEMPTED TO BE: ⁽²⁾	 criminally relevant carried out in violation of the Codes of Conduct or other provisions that are subject to disciplinary sanctions; susceptible of causing financial damage to Sauro S.r.l.; susceptible to damage the image of Sauro S.r.l; other (specify)
DESCRIPTION OF THE FACT (CONDUCT AND EVENT)	
AUTHOR(S) OF THE FACT ⁽³⁾	
ANY OTHER PERSONS AWARE OF THE FACT AND/OR ABLE TO REPORT ON IT ⁽³⁾	
ANY ATTACHMENTS IN SUPPORT OF THE REPORT	1.

Place and date

Signature⁽¹⁾

The report may be submitted

- by handing in this form at the collection points on the refectory premises or directly to the reporting manager (Dr. Romina Favero)
- by entering this form or the information in the platform on the Sauro s.r.l. company website at the link: <u>https://www.sauro.net/</u>

(1) This field is not mandatory(2) The report must not concern grievances of a personal nature on the part of the whistleblower or requests relating to the discipline of the employment relationship (a) Give your personal data if known and, if not, any other appropriate identifying information

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Sede Legale e Amministrativa: Viale delle Industrie, 17 - 35010 Villafranca Padovana (PD) - ITALY Magazzino: Viale delle Industrie, 10 - 35010 Villafranca Padovana (P) Hagazzino: Viale delle Industrie, 10 - 35010 Villafranca Padovana (PD) - ITALY Tel. +39 0499070440 - Fax +39 0499070430 - info@sauro.net - www.sauro.net P.IVA CEE IT01911800280 - C.F. e P.IVA 01911800280 - Capitale Sociale €5.000.000 i.v. Reg. Imprese 22284 - R.E.A. 189278 - Posizione per Estero PD000420

